

ANNEXURE-IV
Know Your Customer Information to be furnished by
Private Sector Borrowers
(Refer Clause No. 13.2 of the Lending Policy)

Affix Recent Passport Photograph
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1. Details
 - a) Name_____
 - b) Father's Name_____
2. Residential Address
 - (i) Permanent Address
 House No/Plot No_____ Lane/Road/Sector_____
 Vill/Town/City_____
 P.O._____ Dist_____
 State_____, Pin code_____
 - (ii) Present Address (if different from i above)
 House No/Plot No_____ Lane/Road/Sector_____
 Vill/Town/City_____
 P.O._____ Dist_____
 State_____, Pin code_____
3. Proof of Identity -

Document submitted for Proof of identity*:	PAN card/Voter identity card/passport/valid driving license/Aadhar Card/photo identity card/any other (please specify.....)
Name of Issuing Authority:	

* Enclose certified/attested copies of minimum two separate documents

4. Proof of Residence:

Document submitted for Proof of residence**	Residential certificate/Land line telephone bill/Electricity bill/Ration card/Receipt of payment of ground rent, water charges, other taxes against house/any other (Please Specify.....)
Name of Issuing Authority:	
Name of the Owner of the house	
Relationship with the owner of the house	

** Enclose certified/attested copies of minimum two separate documents.

5. Permanent Account Number (PAN) details: (Note: if annual premium is equal or more than Rs.1lac, please fill up this point)

Are you an Assessee of income tax? (Please tick)	
Yes <input type="checkbox"/>	No <input type="checkbox"/>
(If Yes, please provide PAN number) option)	(If No, please tick relevant option)
PAN No.: _____	Not Applicable <input type="checkbox"/> Applied for <input type="checkbox"/>
Attested photocopy of PAN Card is to be enclosed.	

6. Details of the firm/Company

(i) Name of the Firm/Company for which loan _____ is required: _____

(ii) Address of the Firm/Company _____

- (iii) Documents to be Submitted

Proprietorship Concern	Registering/licensing document issued by Govt. Authority/CST Certificate /VAT certificate/Sales tax return/Certificate and or NOC from Local authorities/any other (Please Specify.....)
Partnership Firm	Registering/licensing document issued by Govt. Authority/ Partnership firm registration certificate//Partnership deed/CST Certificate /VAT certificate/Sales tax return/Certificate, PAN Card in the name of the firm, any other (Please Specify.....)
Company	Certificate of incorporation issued by ROC/Article and memorandum of Association/ Bye laws/Resolution of Board of Directors for availing finance/PAN Card in the name of the Company/Form 32 in support of director status/ any other (Please specify.....)
Others	

7. Source of promoter contribution
 (i) Amount of Contribution proposed to be brought in:Rs. _____
 (ii) Source of promoter's contribution : (Rs.)

Cash in hand/bank	Reserve surplus in Business	House Property	Investments	Agriculture	Interest free unsecured loan	Others	Total

- (iii) Documents submitted in support of source of promoter's contribution:
 -Certificate from Chartered Accountant enclosed- Yes () or No ()
)
 -Copy of deposit account(s) with banks(s)- Yes () or No ()
)
 -Copy of audited balance sheet of existing business firm- Yes () or No ()
)
 -Any other (Please specify.....)- Yes () or No ()

8. Occupation (Please tick):

Salaried Self Employed/Business Unemployed Housewife
 Others

9. Industry to which your company or business belongs (e.g: Solid waste, water supply etc.)

10. Details of any existing/previous loans availed from Banks/ FIS or any other institution giving their detailed address and contact details of the Organisation with an authorisation to verify the credentials.

11. Are you a Non Resident Indian (NRI) ? Yes () or No ()
 If 'Yes', please state the country where currently residing :

12. Are you a "Politically Exposed Person"? Yes () or No ()
 Definition of a "Politically Exposed Person":

"Politically Exposed Person" is a person who performs important functions for the state. This would include individuals who have or have had positions of public trust such as government officials, senior executives of government corporations, politicians, important political party officials, member of parliament, member of legislative assembly, etc. and their families and close associates.

DECLARATION

I hereby declare that :

- The above information is true to the best of my knowledge and belief;
- I am neither involved in any terrorist activity nor have any direct or indirect linkage with any terrorist organization.
- I will provide further information as and when required by OUIDF acting on its own or under any order or instruction received from Statutory Authorities, as regards sources of funds, utilizations of loan etc.
- I agree to provide any information related to me as asked by OUIDF at any time, and or any Competent/ Statutory Authority in relation to the laws governing prevention of money laundering, applicable in the country.
- I understand the rules / risks / offences associated with money laundering and agree to comply with all the legal provisions of the country for prevention of money laundering purposes and do undertake for complying with the laws governing prevention of money laundering and I confirm that I do not have any objections for complying the requirements for the same from time to time.
- I shall furnish evidence on the authentic source of fund spent towards implementation of the project and repayment of loan as and when asked for by OUIDF.
- I understand that OUIDF has the right to peruse my financial profile and also agree that OUIDF has the right to cancel and or recall the loan and or take any action under the provisions of law in case I have been found guilty under any of the provisions of any Law, directly or indirectly , having relation to the laws governing prevention of money laundering in the country, by any competent authority or court of law.

Dated : _____

Signature of
applicant/promoter/guarantor

Place : _____